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CA 835  
R-A C-5

AGREEMENT BETWEEN THE CITY OF BURBANK AND  
THE REDEVELOPMENT AGENCY OF THE CITY OF  
BURBANK ESTABLISHING CERTAIN CITY-AGENCY  
RELATIONSHIPS

THIS AGREEMENT is entered into this 29<sup>th</sup> day of September, 1970, by and between the CITY OF BURBANK, CALIFORNIA, hereinafter referred to as the "City" and the REDEVELOPMENT AGENCY OF THE CITY OF BURBANK, CALIFORNIA, hereinafter referred to as the "Agency." The City and the Agency hereby agree as follows:

I. [§ 100] GENERAL

A. [§ 101] Ordinance

Pursuant to the California Community Redevelopment Law (California Health & Safety Code, Section 33000 et seq.) the Burbank City Council, on April 12, 1970 by Ordinance No. 2223, declared that there was a need for a redevelopment agency to function in the City.

B. [§ 102] Appointment of Agency Members

The City Council has by Resolution No. 15,505 declared itself to be the Agency and such Council Members are serving as Agency Members.

C. [§ 103] Separate Agency

The Agency is and shall remain as a separate public body, corporate and politic, exercising governmental functions and performing a public function of the City.

D. [§ 104] City Manager -- Executive Director of the Agency

The City Manager has been appointed as the Executive Director of the Agency. As a portion of his duties and functions he shall have ultimate day-to-day administrative responsibility to carry out Agency programs and affairs.

E. [§ 105] Agency Officers, Employees, Agents, Consultants, and Contractors

The officers of the Agency shall be City officials as established in the by-laws of the Agency. The City Manager

with the approval of the City Council and the Agency Members may select, appoint, employ, and contract for such permanent and temporary consultants, contractors, agents, and employees as it requires, and determine their qualifications, duties, benefits and compensation, subject to the other provisions of this Agreement and the law.

## II. [§ 200] CITY SERVICES

### A. [§ 201] Services to be Provided

The City, its officers and employees, shall perform services for the Agency in carrying out its work of redevelopment. The Agency shall also have access to the facilities of the departments and offices of the City.

Those City officers and employees who are also appointed to positions or offices with or related to the Agency shall perform services for the Agency in a dual capacity. The City Manager shall perform services in his capacity as City Manager, and also as the Executive Director of the Agency.

The City Manager and other appropriate City officials and the Agency shall determine and establish the procedures to be followed in the request for, and the rendering of such services.

### B. [§ 202] Compensation by the Agency for Services Rendered

The Agency shall reimburse the City for all costs incurred by City officers and employees in rendering services to the Agency commencing April 12, 1970. The Agency shall reimburse the City for all such services performed on an hourly basis at rates established by the City Manager.

No City officer or employee shall be paid extra compensation for any work performed for the Agency unless such compensation is expressly authorized and provided for by the City Council.

### C. [§ 203] Method of Payment

Costs under this Agreement shall commence on the date that the services were or are begun, and shall accrue on the basis established by the City Manager for the services being performed. The Agency, however, shall not be responsible for the payment of accrued costs for services until funds are available to the Agency for this purpose.



Agency revenues may come from many sources, many of which may be available to the Agency only for limited and special purposes. It is expected that any funds which may become available to the Agency for the reimbursement of costs for services rendered will be used to pay the accrued costs. The Agency shall reimburse the City for such costs only if funds become available.

Once funds become available from which the Agency may pay costs for services, then all costs theretofore accrued shall be paid in a time and manner consistent with the needs of the Agency.

### III. [§ 300] AGENCY OFFICES

The principal office of the Agency shall be located in the City Hall of the City of Burbank. The City agrees to lease to the Agency necessary and ample space for business offices and meeting rooms of the Agency. Said space shall also include use of the City Council Chambers for meetings of the Agency. Leases for such purposes shall be entered into from time-to-time as separate space is needed by the Agency.

Said space shall be used in accordance with the rules and regulations of the City as applicable to other buildings and offices of the City. Agency revenues may come from many sources, most of which are available to the Agency only for limited and special purposes. Any funds which may become available to the Agency for the payment of rent shall be used to pay the accrued rent. The Agency shall pay the rent only if funds become available for such purposes.

### IV. [§ 400] AGENCY BYLAWS AND REGULATIONS

The Agency Members shall adopt bylaws and other regulations to carry into effect the powers, purposes and functions of the Agency and to establish the policies of the Agency Members for the guidance of the City Manager serving as Executive Director.

The Agency shall supply such information and reports to the City as may be required by the City Council.

### V. [§ 500] CITY RESPONSIBILITIES

#### A. [§ 501] City Aid and Assistance

The City will aid and cooperate in the planning, undertaking, construction or operation of redevelopment projects within the City.

B.    [§ 502]    Administrative Fund

The City will establish an Agency administrative fund with the money appropriated and paid to the Agency as a loan to be repaid upon such terms and conditions as the City Council may provide.

C.    [§ 503]    Redevelopment Revolving Fund

The City will, if appropriate, establish a redevelopment revolving fund.

IN WITNESS WHEREOF, said parties have caused this contract to be executed by their officers thereunto duly authorized on date first above written.

CITY OF BURBANK

(SEAL)

By  Mayor

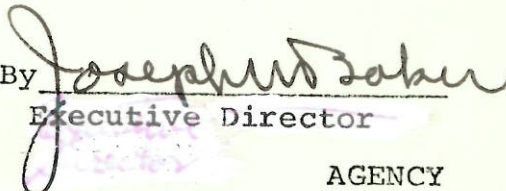
CITY

ATTEST:

  
City Clerk

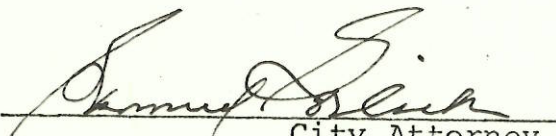
REDEVELOPMENT AGENCY OF  
THE CITY OF BURBANK

(SEAL)

By   
Executive Director

AGENCY

APPROVED AS TO FORM:

  
City Attorney